

Waiting –List

The following participants have been selected provisionally for the **78th Orientation Programme** which is scheduled to be held from **17th January, 2018 to 13th February, 2018 at 1st Floor, Seminar Hall, B. N. College, Ashok Raj Path, Patna 800004** at 9:30am.

They will be allowed to participate in the above Orientation Programme subject to availability of seats.

If selected in case of availability /vacancy they will deposit a bank draft of **Rs. 1000/- in favour of Director, UGC-Human Resource Development Centre, P.U., Patna** each participant, three recent photographs and relieving certificate of the Principal on 17th January, 2018 as directed by Director.

Note : Selected Participants are requested to go through the Terms and Conditions attached minutely and report for the Course only when they are fully eligible for the Course

Sr. No	Name Of Participants & Designation	Name Of Department Of College & University	Mob. No
01	Dr. Priti Singh, Assistant Professor	Department of Mathematics, Patna Science College, Patna University, Patna 800005	9936236561
02	Jyoti Chandra, Assistant Professor	Department of Chemistry, Patna Women's College, Patna University, Bailey Road, Patna-1	9085281263
03	Dr. Seema Mishra, Assistant Professor	Department of Mathematics, Patna Women's College, Patna University, Bailey Road, Patna-1	8828298849
04	Dr. Md. Ziaul Hassan , Assistant Professor	Department of Philosophy, Magadh Mahila College, Patna University, Bailey Road, Patna-1	9708000804
05	Dr. Kumari Seema, Assistant Professor	J.D. Women's College, Patna 800023	9709601875
06	Ram Prasad Sharma, Assistant Professor	Department of English, Yadunandan College, Dighwara-841207, Saran	9622201080
07	Ajay Kumar, Assistant Professor	Department of Mathematics, M.D. College, Naubatpur, Patna	9631900767
08	Dr. Anil Kumar, Assistant Professor	Department of Economics, P.G. Centre, Saharsa	9955763534
09	Mukesh Chandra Bos, Assistant Professor	Department of Physics, B. N. College, Patna 800004	926235458
10	Dr. Priti Kumari, Assistant Professor	Department of Economics, Patna Women's College, Bailey Road, Patna -1	8521201730/ 9472011710
11	Dr. Anand Vardhan, Assistant Professor	Parihari Maharaj Jee College, Ara	7070904172

DW → Joining / Appointment letter (or other documents) are not attached with the Application Form and must be produced before joining/attending the Orientation Programme.

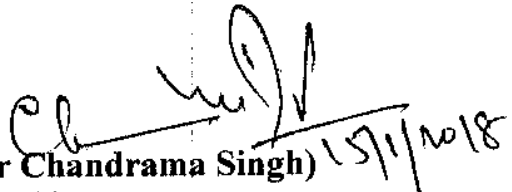
Important :

As the selected probable participants have been consented to join the course on telephone, they are directed to come with a **Demand Draft of Rs 1000/-(Non Refundable)** in favour of **Director, UGC-Human Resource Development Centre, P.U., Patna** and **their relieving letter and three recent photographs** from their respective institutions to join the course on 17th January, 2018 at 9:30am positively.

Memo No : UGC-HRDC/PAT/08 / _____

1. Copy forwarded to all candidates mentioned above and Principals of the concerned institutions / HODs concerned / Registrar's of the Universities concerned / Director of Higher Education concerned for information and necessary action.
2. Registrar, Patna University / Secretary to the Vice – Chancellor, Patna University for information.
3. Joint Secretary, UGC HRDC, Bureau, University Grants Commission New Delhi for information.

The Principals / HODs concerned are requested to relieve the selected participants selects immediately to enable them to join the aforesaid Course.


(Professor Chandrama Singh) 15/1/2018

Director

**UGC-Human Resource Development Centre,
Patna University**

FORMAT OF RELIEVING LETTER

Memo No. : _____
(given by the Principal office)

Date : _____

Reference to the letter no./_____ dated/...../..... Patna.

Dr./Shri/Mrs./Ms. _____, Lecturer in the department of _____, _____ College, _____ University, _____, is relieved on deputation/duty leave from _____ to _____ for attending the Orientation Programme organized by the UGC-Human Resource Development Centre, Patna University, Patna. He / She has not attended any Refresher Course during the period _____ or has not attended any Orientation Programme during the same period to the present date as per record available in the office.

Signature of the Principal of the College
OR HOD of the University
with Seal

ACCEPTANCE LETTER
(To be submitted along-with the Draft)

Date :

To,
The Director,
UGC-Human Resource Development Centre
Patna University, Patna.

Sir,

With reference to your notification issued under memo no.: ____/____, dated ____/____/2018, I confirm that I shall join the **78th Orientation Programme** to be conducted by UGC-Human Resource Development Centre, Patna University, Patna **from** _____ **to** _____.

A demand Draft of Rs.1000/= (Rupees One thousand Only) is enclosed herewith drawn in favour of Director, UGC-Human Resource Development Centre, payable at Patna as registration fee.

Further I hereby undertake to abide by the rules and regulation of the UGC-Human Resource Development Centre, Patna University, Patna, as directed by the University Grants Commission.

Following are my details :-

1. Name : _____
2. Designation : _____
3. Department : _____
4. College / Institution : _____
5. University : _____
6. Draft No. : _____, 7. Bank _____

Yours faithfully,

(Participant's Signature)

NOTE : Please Fill In All The Details Before Submitting The Acceptance Letter

Terms and Conditions for the Participants of course

Eligibility, Target Group and Duration

Teachers working in universities and colleges that are included under Section 2(f) of the UGC Act, even though they may not yet be fit to be included under Section 12 (B), may be invited to participate in the Orientation Programmes and Refresher Programmes . The teachers of colleges that do not yet come within the purview of Section 12(B), but have been affiliated to a university for at least two years, will be permitted to participate in the programmes/courses. **However, they won't be paid TA/DA and other allowances for attending these courses.**

For the Orientation Programmes, newly appointed Assistant Professors within two years of continuous service and all those teachers who require orientation for getting a higher grade will be allowed. Attendance in Orientation programmes would be must for placement in the higher grade pay.

For the Refresher Courses, participation in the Orientation Programme is a prerequisite for admission. However, in exceptional cases a teacher may be allowed to complete a Refresher Course prior to completion of an Orientation Programme. Also, there should be a minimum gap of one year between two courses, though it may be relaxed if adequate number of participants is not available or it is essential for the teacher to fulfill eligibility conditions for career advancement.

The Orientation Programme will be of four weeks duration, with minimum of 24 working days (excluding Sundays) and 144 contact hours (six hours a day). The refresher course will be of three weeks duration, with minimum of 18 working days (excluding Sundays) and 108 contact hours (six hours a day). Part time/ Ad hoc/temporary/contract teachers who have been teaching for at least three academic sessions in an institution which has been affiliated to a University for at least two years may be permitted to participate in the Orientation Programme/ Refresher Course to enhance their skills.

Teacher participants may be paid upto a limit of A/C III railway fare(all trains) or A/C deluxe bus fare on production of tickets.

In case the outstation participant does not avail the facility for boarding /lodging , he/she will be paid Rs. 300/- per day.

For Local participant, Rs. 300/- per working day per participant will be paid to the RCCB and HRDCs for providing hospitality. In case a local participant does not avail the facility of hospitality by the RCCB and HRDCs, he/she will be paid Rs. 300/- per working day.

For admission to Refresher Course, participation in Orientation Programme is a pre requisite. Thereafter, with a gap of one year they can opt for Refresher Course. Also there should be a minimum gap of one year between two Courses. If the candidate has been working as reader/or not undergone Orientation Programme/ or has attended Refresher Courses during the last one year to the present, he/she should not report for this programme.

The Selected candidates are requested to report for join positively at **1st Floor, Seminar Hall, B. N. College, Ashok Raj Path, Patna 800004** on the date and time as mentioned in the selection letter for registration along-with (1) A letter from the Principal/HOD relieving him/her on deputation/duty leave to attend the said programme on the format mentioned below and (2) **three recent passport sized photographs .**

No candidate will be allowed to attend the programme if he/she does not attend the inaugural lecture of the said programme. As this is a contact based programme, no participants will be allowed to leave during the operation of the programme. No certificate is to be issued to any participant unless adequate numbers of hours are completed by the concerned participant.

